Using the SMART Table Toolkit

This *Hands-on Practice* provides a structured exercise to help you familiarize yourself with opening, navigating, making changes and saving changes in the SMART Table Toolkit, and then applying the customizations to your SMART Table.

To be successful with this *Hands-on Practice* ensure that you've read all of the *Quick Reference Guides* on the SMART Table.

You'll need to have Microsoft® Word software and the SMART Table Toolkit installed on your computer. For information on installing the SMART Table Toolkit, please refer to the SMART Table 230i User's Guide. You'll also need to download and save the following files to your desktop:

- Earth.doc

- Solar System.jpg

In this *Hands-on Practice* you'll:

- Start the SMART Table Toolkit

- Navigate to different activity tabs

- Customize activities

- Save the customizations to a SMART Table activity file (.tableContent)

- Apply the customizations to the activities on the SMART Table

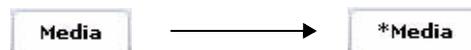## Customizing activities in the SMART Table Toolkit

You can use the SMART Table Toolkit to customize activities and save the changes to a SMART Table activity file (.tableContent) on a USB storage device. You can apply the customizations to the SMART Table activities by syncing the USB storage device with the SMART Table.

The first time you use the SMART Table Toolkit, refer to the *Quick Reference* document *Working with the SMART Table Toolkit* for information on how to open the SMART Table Toolkit.

To customize an activity and save to a SMART Table activity file:
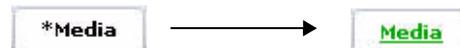
1. Connect the USB storage device provided with your SMART Table to your computer
2. Open the SMART Table Toolkit
3. Click the **Media** tab
4. Import *Solar System.jpg* from the desktop as the Background Image
5. Open *Earth.doc* and copy the image to the clipboard. Paste the image into the **Pictures & Video** section of the **Media** tab.

NOTE: Notice that an asterisk appears next to the **Media** tab label, indicating that there are unsaved changes to this activity.

6. Click the **Save All** button at the top of the SMART Table Toolkit to save your customizations in a SMART Table activity file
7. Name the file *Practice.tableContent* and save it to the USB storage device. This is the file you'll sync to the SMART Table.
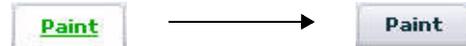
NOTE: Notice that the **Media** tab label turns green, indicating that the customizations made to this activity are included in the SMART Table activity file.
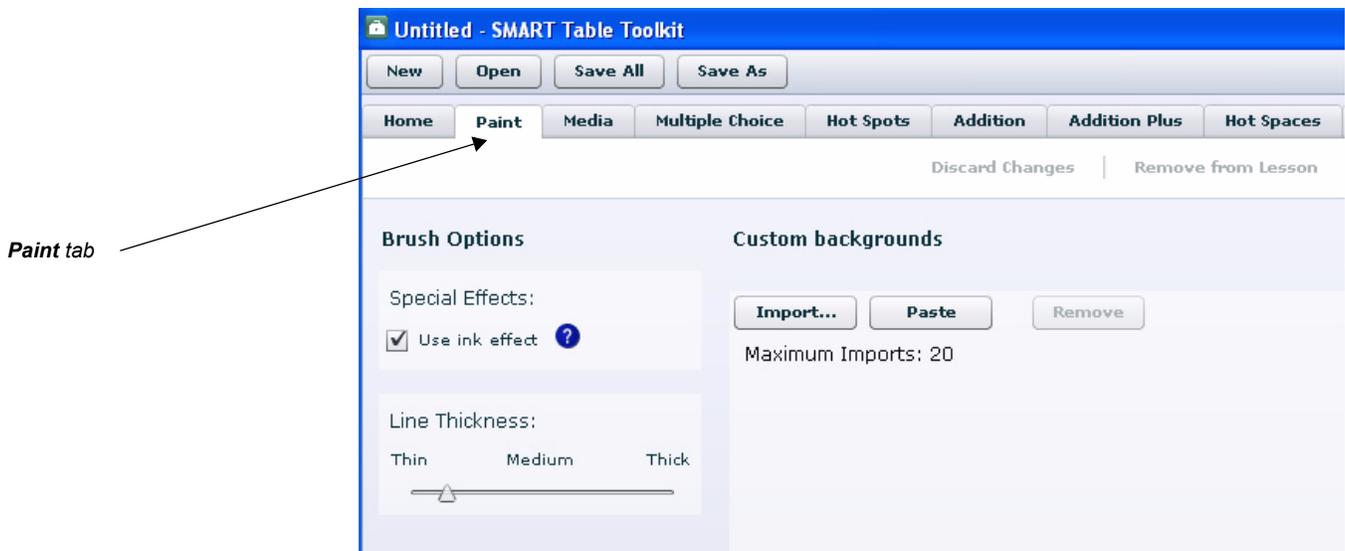
Media tab

Import image button

To discard changes and remove a custom activity from a SMART Table activity file:

1 Click the **Paint** tab
2 Change the **Line Thickness** to **Thick**
3 Discard the changes to the **Paint** tab
4 Select the **Use ink effect** option
5 Click the **Save All** button
6 Remove the **Paint** tab from the lesson

NOTE: Notice that the **Paint** tab label turns black again, indicating that the customizations made to this activity won't be included in the SMART Table activity file.

7 Close the SMART Table Toolkit

Paint tab

Applying your customizations to the SMART Table

Now that you have customized the SMART Media activity in the SMART Table Toolkit and saved your changes to a SMART Table activity file, you can apply your changes to the SMART Table.

1 Disconnect the USB storage device from your computer
2 Turn on your SMART Table by following the instructions in the SMART Table 230i User's Guide
3 Once you see the SMART Table activities menu, connect the USB storage device to your SMART Table. The table switches from the default **Student** mode to **Teacher** mode.
4 Press **Sync Activities**. Select *Practice.tableContent.* Press **Sync**.
5 Press **OK** to confirm and disconnect the USB storage device. The table switches from **Teacher** mode to **Student** mode.
6 Start the **Media** activity to verify the new customizations