

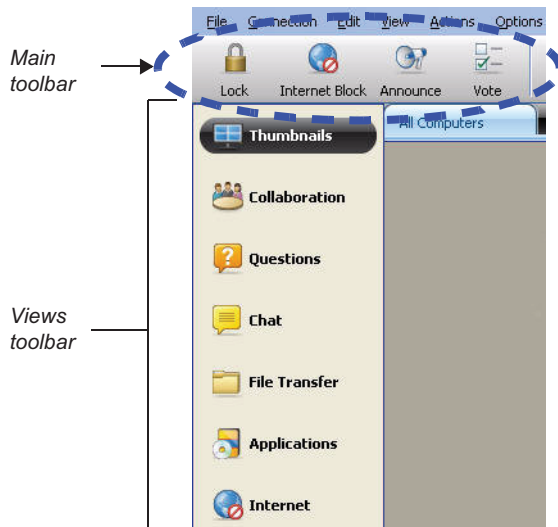
# SMART Sync Software Buttons and Toolbars



SMART Sync Teacher software has two toolbars: the views toolbar, on the left, controls what you see in the main area of the interface and what functions are accessible from the main toolbar. The main toolbar, located at the top of the interface, enables you to use those functions in SMART Sync software to monitor, instruct, control and collaborate with students.

## The views toolbar

There are seven views in SMART Sync Teacher software: Thumbnails, Collaboration, Questions, Chat, File Transfer, Applications and Internet. Click a button on the views toolbar to access and use the functions in that view.







<b>Thumbnails</b>	Monitor and control your students' computers
<b>Collaboration</b>	Distribute and monitor collaborative student assignments
<b>Questions</b>	Review and respond to student questions
<b>Chat</b>	Start or monitor class discussion forums
<b>File Transfer</b>	Send computer files to your students
<b>Applications</b>	Remotely block, open and close applications on students' desktops
<b>Internet</b>	Create and enable Internet Blocking Rules to restrict student access to the Internet

# SMART Sync Software Buttons and Toolbars



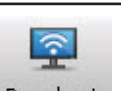




## The main toolbar - standard functions

Some buttons are always available in the top toolbar. You can lock student desktops, block Internet access, make an announcement, or conduct a poll from any of SMART Sync software's seven views.

 Lock	Lock student computers and direct students' attention to the front of the room
 Internet Block	Apply Internet blocking rules
 Announce	Send an announcement message to the class or a group of students
 Vote	Conduct a poll using yes or no questions



## The Thumbnails view toolbar

The Thumbnails view toolbar enables you to monitor and control student computers.

 Observe	Monitor a selected student's computer in a resizable window or Full Screen mode
 Control	Take control of a selected computer
 Broadcast	Show your desktop or a selected student desktop to the group
 Capture	Take a picture of a student's desktop for future reference
 Show Media	Browse to a media file on your computer and send it to your students
 Send Web	Launch an Internet site on your students' computers
 Shut Down	Shut down a selected computer or all the computers in a group

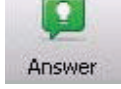




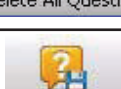

## The Collaboration view toolbar

The Collaboration view toolbar enables you to start and stop collaborative student assignments.

 Start	Send a collaborative assignment to all the connected students
 Stop	End the assignment

## The Questions view toolbar



The Questions view toolbar enables you to review, respond to, share and save student questions.

 Answer	Answer the selected question
 Send To All	Send question chat history to all students
 Finished	Finish the question chat session with a student
 Delete	Delete the selected question from the Question pane
 Delete All Questions	Delete all questions from the Question pane
 Save	Save the question chat history
 Clear History	Clear the question chat history

# SMART Sync Software Buttons and Toolbars





## The Chat view toolbar

The Chat view toolbar allows you to oversee chat sessions and participate in discussions with students.

 Save	Save the text from
 Clear	Clear the text from a chat session







## The File Transfer view toolbar

Use the File Transfer toolbar to manage the distribution of electronic files.

 Send File	Send a selected file to a student or group
 Cancel	Stop a file from being sent
 Clear	Clear a selected file from the Files Sent or Received list
 Clear	Open a selected file


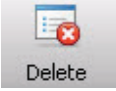


## The Applications view toolbar

Use the Applications view toolbar to manage which computer programs your students can access.

 Add New	Create a new application blocking rule
 Delete	Delete a selected application blocking rule
 Edit	Edit the parameters of a selected rule
 Apply	Activate a selected application blocking rule
 Launch	Remotely launch an application on your students' computers
 Close	Remotely close an application on your students' computers

## The Internet view toolbar

Use the Internet view toolbar to manage which websites your students can access.

 Add New	Create a new internet blocking rule
 Delete	Delete a selected internet blocking rule
 Edit	Edit the parameters of a selected rule
 Apply	Activate a selected internet blocking rule