

SMART amp and Google Classroom

Add a class to SMART amp by importing the class from Google Classroom, and then manage class details and list from either Google Classroom or SMART amp.

About the daily sync process for imported classes

Here are details to help you understand the process:

- Google Classroom syncs with SMART amp, updating once every day.
- The Google Classroom class overwrites the class imported into SMART amp.
- **SCENARIO:** You add a new student to an imported class list while in SMART amp. The next time you open the class in SMART amp, you notice the student is no longer list.
 - **WHY?:** The new student was deleted from the class list during the daily sync process when the class list reverted to the class list in Google Classroom.
 - **SOLUTIONS:** Add the new student to Google Classroom first and then update the class in SMART amp OR add the new student to both SMART amp first and Google Classroom. The steps for both solutions are provided below.

Updating an imported class in SMART amp

When you update a class in Google Classroom, you can wait for the daily sync to update the class in SMART amp, or you can update the imported class yourself by following these steps:

1. Sign in to SMART amp and open the imported class.
2. Tap **View Class**, and then tap **Update Class**.

Importing a class from Google Classroom

1. Sign in to SMART amp, and then tap **Add**.
2. Tap **Import**.
3. Tap a class icon (or several icons) to select it. (Tap the class icon again to deselect it.)
4. Tap **Import** and then tap **View classes**.

Deleting an imported class from SMART amp

1. Sign in to SMART amp and open the imported class.
2. Tap **View Class**, and then tap **Edit Class**.
3. Tap **Delete Class** located above the class code.
4. If you also need to delete this class from Google Classroom, sign in to <https://classroom.google.com> and delete it there.

Adding students to an imported class

You can add students to an imported class in either Google Classroom or SMART amp.

Adding students starting in Google Classroom

1. Sign in to Google Classroom and add the new students to the class list. Go to [Invite students to a class](#) in Google Classroom Help for detailed instructions.
2. Sign in to SMART amp and open the imported class.
3. Tap **View Class**, and then tap **Update Class**.

Adding students starting in SMART amp

1. Sign in to SMART amp and open the imported class.
2. Add students using the steps in *Editing a class and participant lists* in the SMART amp [online Help](#) or *User's guide*. (www.smarttech.com/kb/170667).
3. Sign in to Google Classroom and add the new students to the class list there. (Go to [Invite students to a class](#) in Google Classroom Help.)

Deleting students from an imported class

You can delete students from an imported class in either Google Classroom or SMART amp.

Deleting students starting in Google Classroom

1. Sign in to Google Classroom and delete the student from the class list. (Go to [Removing a student from a class](#) in Google Classroom Help.)
2. Sign in to SMART amp and open the imported class.
3. Tap **View Class**, and then tap **Update Class**.

Deleting students starting in SMART amp

1. Sign in to SMART amp and open the imported class.
2. Tap **View Class**, and then tap **Edit Class**.
3. Select the student email that you want to delete, and then tap **X** beside it.
4. Tap **OK**.
5. Sign in to Google Classroom and delete the student from the class list there.

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