SMART Training Certification event – Notebook™ software training for SMART Board™ users levels 1 and 2

If you or your organization provides training on SMART products, then consider SMART Training Certification. SMART Training Certification goes beyond the basics with extensive hands-on instruction that enables you to deliver high-quality training on SMART Board interactive whiteboards and Notebook collaborative learning software.

Who should attend SMART Training Certification?

SMART Training Certification is for K–12 instructors and education trainers who want to train people on the use of Notebook software and the SMART Board interactive whiteboard.

What is the value of SMART Training Certification?

- Upon the successful completion of this program, you will be certified to run 90-minute, half-day, full-day and two-day SMART training sessions on Notebook software
- You will receive a certificate, a letter of completion and logos that indicate your designation
- You can purchase or download SMART's learner workbooks
- You will be listed as a SMART Certified Trainer on SMART's website at **www.smarttech.com/trainingcenter/masters/certifiedtrainers.asp**
- You will be able to market yourself as a SMART Certified Trainer for Notebook software

Agenda

	Training offering	Hours
Day 1	Notebook software training for SMART Board users – Level 1	9:00 a.m.–4:00 p.m.
Day 2	Notebook software training for SMART Board users – Level 2	9:00 a.m.–4:00 p.m.
Day 3	SMART Training Certification	8:30 a.m.–4:30 p.m.

"The training was comprehensive, and the key points highlighted were very helpful. This is the best professional development I have had in a long time. Thanks to the trainer for his patience and experience."

D. Peterson

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What should I expect?

- A comprehensive review of Notebook software training for SMART Board users. This includes a module-by-module walk-through of level 1 and 2 full-day courses, complete with instructions on how to convey key points.
- An opportunity to review and role-play under the guidance of a SMART Certification Trainer
- An explanation of the support materials and services SMART provides to help you stay ahead of the curve on product knowledge
- A maximum of five participants to maintain a hands-on, interactive learning environment

What are the requirements to be a SMART Certified Trainer?

This program includes pre- and post-session requirements that must be completed before you receive your SMART Certified Trainer designation. There are also ongoing requirements to maintain your designation.

Pre-session requirements

- Participants must have solid working knowledge of Microsoft® Windows® or Macintosh operating systems
- Participants must complete a precertification package that includes readings, research and a Notebook software assignment to help you prepare for the training experience

Post-session requirements

- All participants must successfully complete an online certification assessment.

Ongoing requirements

- SMART Certified Trainers may be required to successfully complete an annual online assessment to maintain their designation.

What materials do I receive?

- A *Notebook Software Training for SMART Board Users Facilitator's Guide* – the complete reference for delivering a level 1 or level 2 Notebook software training session
- A *Notebook Software Training for SMART Board Users Learner Workbook* – the learner's reference tool throughout the training session
- A resources CD-ROM, which includes sample files, Notebook software presentation files and other templates to use in your training sessions

After successfully completing the post-session evaluation assignment, SMART Certified Trainers will receive access to the electronic version of the Notebook software learner workbook. SMART Certified Trainers may also purchase production-quality learner workbooks directly from SMART Technologies.

Ordering

All Event registration is done online using a credit card. Please create an account with our Learning Management System here: **http://smarttech.com/trainingcenter/LMS.asp**

For questions or assistance please e-mal **training@smarttech.com** or call 1.866. 518. 6791

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